

STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45811, Olympia WA 98504-5811

DATE: June 9, 2006

TO: RFP #0634-219

FROM: Sheila R. Anderson, RFP #0634-219 Coordinator
DSHS Central Contract Services

SUBJECT: Amendment No. 1 – Answers to Bidders' Questions

DSHS amends RFP #0634-219 to answer Bidder's questions that were submitted and received by DSHS by 5:00 pm on June 2, 2006, as attached.

RFP #0634-219
Answers to Bidders' Questions
(as of 6-9-06)

	WORKLOAD Study RFP # 0634-219 = Questions	WORKLOAD Study RFP # 0634-219 = Response
1	Are you open to a paper data collection? Do you have a preference for electronic versus paper data collection?	Paper data collection would not be a preferred approach.
2	Is there a description of program areas and staffing by program areas?	Refer to http://www.dshs.wa.gov/ca/
3	Do you have more information about implementation of a new SACWIS system, such as when implementation will occur and how the new system differs from the old one? What access is there to the current and new SACWIS system?	The SACWIS (CAMIS) Replacement Project will begin early 2007 with the plan of implementing summer of 2008. We will be transferring a system from another state. The current SACWIS system does not support the integration of risk assessment and service planning and does not have a financial component. The current SACWIS system is called CAMIS and is accessible statewide to Children's staff.
4	Regarding a mechanism to reevaluate and update workload/caseload standards: are you looking for an automated mechanism? If you have a methodology and data collection method that is easily replicated, will this be sufficient?	We look forward to an experienced vendor recommending a method and approach to meet the goals described in the RFP Section I – A.
5	For measurements of activities to be used as inputs for the model: do you have an idea of how specific the activities should be? For example, do you want to distinguish between entering narrative and completing the risk assessment form, or is updating case record sufficient?	We look forward to experienced vendors recommending a method and approach and the reasoning for this approach.
6	Are worker experience and staff turnover rates available from personnel records? Is turnover rate something that is already calculated, or will the contractor need to determine this?	This information will be made available to the successful vendor based on the departments understanding of how the data would be utilized.
7	Can the current management information system support a	The Department is not planning on enhancing the current CAMIS

	data collection effort? For example, can data collection instruments be put on a network for workers to access?	system to support collecting additional data. Current data would be made available to the successful vendor based on the Departments understanding of how the data would be utilized. The Department would need to understand what tools the vendor would want to put on the network and what the workload impact would be on staff to determine if this approach would be feasible.
8	<p>The Purpose section states that the baseline set of time-study data is to support the Cost Benefit Analysis (CBA) for a new SACWIS system. It is our understanding that ACF has not looked favorably at this form of Cost Benefit and has recommended states to move toward outcome focused quantifiable benefits from best practices such as shorten length of stay; lower level of placement; reentry into foster care; increase IV-D collections, etc.</p> <p>Can you provide further information on how the State envisions this data being used for the CBA?</p>	As was stated in the RFP.
9	Will the State be looking to the vendor providing this service to support the development of the ACF Required CBA?	To assist the Department.
10	<p>The RFP states that a comprehensive practice model is being developed.</p> <p>Can the State provide a summary or overview of this model, principles, practice approach, etc.?</p>	Refer to http://www.dshs.wa.gov/ca/
11	<p>The RFP provides a very high-level overview of the structure of CA.</p> <p>Can the State provide further details regarding the structure of CA child welfare services operations, including:</p> <ul style="list-style-type: none"> • Location of Regional Offices • Number of Staff in Each Office by Position Title 	Refer to http://www.dshs.wa.gov/ca/

12	<p>The RFP states that the workload analysis needs to focus on what staff should be doing.</p> <p>Can the State provide a description of the child welfare process from Intake to Case Closer including the State's approach to:</p> <ul style="list-style-type: none"> • Prevention Services • Intake • Case Assignment • Investigation/Assessment • Case Management • Placement Services • Adoption Services • Transition Planning 	This information will be made available to the successful vendor.
13	Can we get a copy of the final CFSR Report and PIP for the State?	Refer to http://www.dshs.wa.gov/ca/
14	Can we get a copy of the Braam Panel Recommendations?	Refer to http://www.dshs.wa.gov/ca/
15	<p>The RFP requires a review and use of the State's RMTS to assess its efficacy for the workload study.</p> <p>Can we get a copy of the current categories being used for the State's RMTS?</p> <p>What process is currently used to gather RMTS data?</p>	This information will be made available to the successful vendor.
16	<p>The RFP Deliverables call for a Workload Profile.</p> <p>Can the State provide information on the following annual statistics:</p> <ul style="list-style-type: none"> • Number of Intakes • Number of Child Protective Investigations • Number of Children in Family Foster Care 	Refer to http://www.dshs.wa.gov/ca/ Additional information will be made available to the successful vendor.

	<ul style="list-style-type: none"> • Number of Children in Group Foster Care • Average Length of Stay in Foster Care • Number of Children with a Goal of Adoption 	
17	To what extent does the State use Purchase of Service (POS) Providers to provide case management and direct non-placement services?	N/A
18	Will the vendor need to assess the workload activities of the POS providers? If so, to what extent?	No
19	Will the vendor selected for this study be prohibited from participating in any contract that results for the design, development and implementation of the State's New SACWIS System	No as stated in the RFP Section II -N